AFTER THE AWARD · FEDERAL COMPLIANCE CHECKLIST

You won the federal grant. Here is the work that comes with it.

The rules that apply to most federal grants to towns, cities, counties and nonprofits, in the order you meet them. Your award's terms and conditions come first; read them the day the award arrives.

☐	WHEN THE AWARD ARRIVES	RULE
☐	Read the terms and conditions, the approved budget and the reporting schedule.	Award terms
☐	Track the grant's money separately, so every cost can be traced to the award.	2 CFR 200.302
☐	Write down your internal controls over the award, and follow them.	2 CFR 200.303
☐	Adopt written conflict-of-interest standards for anyone who buys with grant money.	2 CFR 200.318(c)
☐	Keep SAM.gov active: it expires after 365 days, and an agency can't add funds to a lapsed registration.	2 CFR 25.200, 25.205

YOUR AWARD	WRITE IT HERE
Award number and agency	_____
Period of performance ends	_____
SF-425 financial reports due	_____
Performance reports due	_____
SAM.gov registration expires	_____
Closeout deadline (120 days after the period ends)	_____

☐	WHEN YOU BUY WITH GRANT MONEY	RULE
☐	Follow written procurement procedures that meet the federal standards (and any stricter state or local law).	2 CFR 200.317–200.327
☐	Know your thresholds: micro-purchase $15,000 and simplified acquisition $350,000 since October 1, 2025. You may self-certify a micro-purchase threshold up to $50,000 a year.	48 CFR 2.101; 2 CFR 200.320
☐	Equipment is anything costing at least the lesser of your capitalization level or $10,000 per unit. Keep its records.	2 CFR 200.1
☐	On an infrastructure project, the iron, steel, manufactured products and construction materials must be made in the U.S. (Build America, Buy America).	2 CFR 184
☐	Before a subaward, or a contract that 2 CFR 180 covers, confirm the other party isn't excluded: check SAM.gov Exclusions, collect a certification, or add a clause.	2 CFR 200.214, 180.300

☐	WHEN YOU PASS MONEY ON	RULE
☐	Report each first-tier subaward of $30,000 or more in SAM.gov by the end of the month after the month you issued it. (FSRS.gov closed in March 2025.)	2 CFR 170, App. A

☐	EVERY REPORTING PERIOD	RULE
☐	File the SF-425 Federal Financial Report on the schedule in your award: at least once a year, no more than quarterly.	2 CFR 200.328
☐	File performance reports on the same kind of schedule.	2 CFR 200.329
☐	Know the due dates: 30 days after a quarterly or semiannual period, 90 days after an annual one.	2 CFR 200.328, 200.329
☐	No negotiated indirect cost rate? You may charge up to 15% of modified total direct costs.	2 CFR 200.414(f)

☐	ONCE A YEAR, AND EVERY TWO YEARS	RULE
☐	Spent $1,000,000 or more in federal awards in a fiscal year that began on or after October 1, 2024? You need a single audit.	2 CFR 200.501
☐	Submit it to the Federal Audit Clearinghouse within 30 days of the auditor's report, or nine months after the year ends, whichever is first.	2 CFR 200.512
☐	Renew SAM.gov before it expires.	2 CFR 25.200
☐	Every two years: take a physical inventory of equipment and reconcile it with your property records.	2 CFR 200.313(d)(2)

☐	AT CLOSEOUT	RULE
☐	Submit all final reports and pay all obligations within 120 days after the period of performance ends. (A subrecipient has 90 days, owed to the pass-through entity.)	2 CFR 200.344
☐	Keep every record for 3 years from the date you submit the final financial report, longer if an audit or claim is open.	2 CFR 200.334

We can't promise you win. We can promise you submit.

1. Your next application — NexGrant AI writes it in full and fills in the SF-424 forms. **2. Your team approves it** — every page, before anything is filed. **3. We file it to Grants.gov** — book a 20-minute demo at nexgrantai.com/contact.

A plain-language summary of federal rules as of November 9, 2026, from the current text of 2 CFR parts 25, 170, 184 and 200 and 48 CFR 2.101 (eCFR), SAM.gov and the Federal Audit Clearinghouse. It is not legal or audit advice; your award's terms and conditions and your auditor govern. OMB proposed changes to 2 CFR 200 on May 29, 2026 (91 FR 32198); they are not final. NexGrant AI prepares and submits grant application packages for applicants and does not guarantee funding, an award or acceptance. Free to copy and share.